

Funding Application: Undergraduate Senate [AGU-000128]

Student Organization

Stanford Harmonics

Program Title

Stanford Harmonics Annual Grant 19-20

Start Date

16-SEP-2019

End Date

21-JUN-2020

Academic Year

2019-2020 Academic Year

Grant Type

Annual

Funding Line(s)

Line #	Account	Line Description	Funding Manager Notes	Event Name	Event Date	Requested Amount	Recommended Amount	Approved Amount
1	01-7399-30-2910 (Annual Grants - Event Services - VSO)	The Harmonics share for the cost of O-Show, which is split among the participating a cappella groups.		Auditions		\$450.00	\$450.00	\$450.00
2	01-7399-30-2910 (Annual Grants - Event Services - VSO)	For Event Services, including projector rental, chairs, stage, and setup staff.		Spring Show		\$1,300.00	\$1,300.00	\$1,300.00
3	01-7399-30-2910 (Annual Grants - Event Services - VSO)	For Event Services, including projector rental, chairs, stage, and setup staff.		Winter Show		\$1,300.00	\$1,300.00	\$1,300.00
4	01-7399-30-2900 (Annual Grants - Honoraria - VSO)	Paying for Labor of our sound engineer		Spring Show		\$600.00	\$600.00	\$600.00
5	01-7399-30-2900 (Annual Grants - Honoraria - VSO)	Paying for Labor of our sound engineer		Winter Show		\$600.00	\$600.00	\$600.00
6	01-7399-30-2900 (Annual Grants - Honoraria - VSO)	Paying for recording, editing, mixing, mastering, & production of Harmonics music. Harmonics plans to produce a new album to be released in 2021. It is all honoraria; services by individuals for Harmonics.		-		\$11,800.00	\$11,800.00	\$11,800.00
7	01-7399-30-2920	Food for show		Spring Show		\$200.00	\$200.00	\$200.00

Line #	Account	Line Description	Funding Manager Notes	Event Name	Event Date	Requested Amount	Recommended Amount	Approved Amount
	(Annual Grants - Event Food & Supplies - VSO)	attendees such as fruit, chips, and cake.						
8	01-7399-30-2920 (Annual Grants - Event Food & Supplies - VSO)	Food for show attendees such as fruit, chips, and cake.		Winter Show		\$200.00	\$200.00	\$200.00
9	01-7399-30-2920 (Annual Grants - Event Food & Supplies - VSO)	Snacks for outside auditions/callbacks rooms, and for annual music learning Ice Cream social.		Auditions		\$300.00	\$300.00	\$300.00
10	01-7399-30-2920 (Annual Grants - Event Food & Supplies - VSO)	Posterboard supplies, pins, audition room balloons, callback folders, and other audition-season-related marketing expenses.		Auditions		\$500.00	\$500.00	\$500.00
11	01-7399-30-2930 (Annual Grants - Marketing & Printing - VSO)	Postcards and flyers advertising auditions.		Auditions		\$40.00	\$40.00	\$40.00
12	01-7399-30-2930 (Annual Grants - Marketing & Printing - VSO)	Posters to advertise the show, and programs for attendees.		Spring Show		\$40.00	\$40.00	\$40.00
13	01-7399-30-2930 (Annual Grants - Marketing & Printing - VSO)	Posters to advertise the show, and programs for attendees.		Winter Show		\$40.00	\$40.00	\$40.00
14	01-7399-30-2990 (Annual Grants - Travel - VSO)	General use gas fund to travel to local performances and events, such as UC Berkeley, San Jose Art Party, and SF Mad Dash.		-		\$1,600.00	\$1,600.00	\$1,600.00

		Requested	Recommended
Totals		\$18,970.00	\$18,970.00
Final Allocation			\$18,970.00

Questions

Question	Answer
Please provide four contacts for your group (two must be graduates if also applying for Graduate Annual grants). These individuals should be prepared to be called by the Undergraduate Senate or the GSC during the evaluation of the group. Please list their name, title in organization, school/degree program, e-mail, and phone.	President, Amanda Lim, amlim@stanford.edu; Vice President, Lily Liu, lilyzliu@stanford.edu; Financial Officer, Kaan Ertas, kertas@stanford.edu; Performance Director, Rio Padilla-Smith, riops@stanford.edu
Are you also applying for Graduate Annual Grants?	No
Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:	We are an undergraduate group, and we plan to use the Annual Grant as follows: Our budget primarily reflects the expenditures we make in performing at Stanford and for the surrounding community, as well as making albums that show the creative output of Stanford's student body.
If you are an umbrella group, please list the groups for which you are applying for Annual grants, their ASSU account numbers, and contact information for their financial officers.	N/A
How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?	We primarily publicize through the use of flyers designed by the group and put up in public areas around the campus, along with social media.
What is the average attendance at your events?	Approximately 100 for shows
Have you applied for Annual Grants in the past 3 years? If so, please detail the outcome of each attempt.	We applied in all of the last 3 years, and got approved every time.
What events/programs does your group hold throughout the year for the Stanford community?	We put on two shows per year, one in Winter Quarter and one in Spring Quarter, as well as collaborating with all the other a cappella groups for O-Show at the beginning of the year. We also take part in smaller joint shows with other Stanford a cappella groups throughout the year.
What are the three largest line item requests in your budget and why?	The largest item is honoraria fees for album production. The Harmonics prides itself in the music they regularly record and release on online platforms, to be enjoyed by Stanford students and the larger a cappella community. The second largest item is travel funding. We travel to several performances throughout the year by car to ensure efficient transportation, for which we require gas. The third largest item is the Event Services fees, which is needed for our two shows that our work through the year culminates to.
Why are you requesting Annual Grants?	Our budget primarily reflects the expenditures we make in performing at Stanford and for the surrounding community, as well as making albums that show the creative output of Stanford's student body.
If you applied for Annual Grants last year, is there an increase in the amount you're seeking this year? If so, why?	Yes, of 5% to adjust for inflation and to stay within the recommended annual growth.

History

Date	Assignment Group	Assignee	Action	Comments
16-JAN-2019 09:11 AM	In Progress	kertas	FO Submitted	
22-JAN-2019 03:06 PM	Funding Admin		Assigned	
03-FEB-2019 08:24 PM	Funding Committee	lelias21	Approved	
04-FEB-2019 05:31 PM	Legislative Body		Assigned	
11-FEB-2019 12:48	Legislative Body	lelias21	Approved	

Date	Assignment Group	Assignee	Action	Comments
PM				
18-FEB-2019 07:27 PM	Accountant			