

Funding Application: Undergraduate Senate [AGU-000082]

Student Organization
Stanford Women in Politics

Program Title
Stanford Women in Politics Annual Grant 18-19

Start Date

End Date

Academic Year
2018-2019 Academic Year

Grant Type
Annual

Funding Line(s)

Line #	Account	Line Description	Funding Manager Notes	Event Name	Event Date	Requested Amount	Recommended Amount	Approved Amount
1	01-6704-30-2910 (Annual Grants - Event Services - VSO)	Facilities Rental->For training, community development events, education events, professional development events. Cost of booking Tressider Oak Lounge is \$700, so 1 event/quarter is \$2100. Budgeting \$300 more per quarter. 2100+300(3)=3000.				\$700.00	\$700.00	\$700.00
2	01-6704-30-2930 (Annual Grants - Marketing & Printing - VSO)	Marketing materials, such as a tablecloth for Admit Weekend and NSO, stickers, fliers, signs, and other SWIP logo items that can help us market the organization at events.				\$300.00	\$300.00	\$300.00
3	01-6704-30-2920 (Annual Grants - Event Food & Supplies - VSO)	Event Supplies for community development, education, professional development events. For example, grad school test training, firewood for bonfire, logo gifts for speakers,				\$50.00	\$50.00	\$50.00

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		training materials for women considering running for student govt.						
4	01-6704-30-2920 (Annual Grants - Event Food & Supplies - VSO)	Food for community development, education, and professional development events, like co-sponsored conferences and training. About 4 events per quarter; \$5 per person per event.				\$3,000.00	\$3,000.00	\$3,000.00
5	01-6704-30-2960 (Annual Grants - Meeting Food - VSO)	Regular meeting food. 2 meetings per week, 20 per quarter, 60 per year * \$10 per meeting.				\$300.00	\$300.00	\$300.00
6	01-6704-30-2900 (Annual Grants - Honoraria - VSO)	For speakers at regular SWIP events during year, excluding the SWIP Panel at the 2019 Stanford Women's Conference. Usually these events happen Spring Quarter.				\$4,000.00	\$4,000.00	\$4,000.00
7	01-6704-30-2900 (Annual Grants - Honoraria - VSO)	For speakers at the 2019 Women's Community Center Stanford Women's Leadership Conference, co-sponsored by Stanford Women in Politics, for the SWIP Panel at this event (not paying students, panelists would be professionals).				\$8,000.00	\$8,000.00	\$8,000.00

						Requested	Recommended
					Totals	\$16,350.00	\$16,350.00
					Final Allocation		\$16,350.00

Questions

Question	Answer
What is the average attendance at your events?	60 for SWIP-only events, 300 for the events we co-sponsor with SIG.
Why are you requesting Annual Grants?	We are requesting special fees because with a drastically growing membership, and growing goals for what we can accomplish as an organization, we need funds beyond a standard grant. Our membership has tripled in the past year and we expect it to nearly double by next year. We want to be a thriving community focused on public service through politics, and Special Fees will help put us one step closer to that goal.
What are the three largest line item requests in your budget and why?	Honoraria (2 items) and travel fees. They are our largest simply because of the expense of plane travel, usually a necessary cost for our speakers and for girls attending political conferences (often hosted in DC or elsewhere on the East Coast). While we know this is a large expense, we aspire to be an organization that helps increase equality of opportunity for women in politics, so we don't want to promote a speaker or suggest a conference that not all members would be able to pay to see/travel to/buy tickets for. By bringing speakers to Stanford and helping girls attend professional development conferences they might not otherwise be able to afford, we can help lower the cost barriers that keep political engagement a privilege.
What events/programs does your group hold throughout the year for the Stanford community?	Community development events open to all students, education events (like our teach-in on the #MeToo movement this week), professional development events like our BEAM Resume workshop last week, a speaker series like our upcoming one on women in international security careers, and debates and high-profile speaker events that we co-host with Stanford in Government.
Have you applied for Annual Grants in the past 3 years? If so, please detail the outcome of each attempt.	We applied for special fees last year, and our budget was accepted by the Senate and then by the student body.
Please provide four contacts for your group (two must be graduates if also applying for Graduate Annual grants). These individuals should be prepared to be called by the Undergraduate Senate or the GSC during the evaluation of the group. Please list their name, title in organization, school/degree program, e-mail, and phone.	President, Olivia Rambo, orambo@stanford.edu; Vice President, Alegria Ruseler, aruseler@stanford.edu; Financial Officer, Julia Thompson, jlt7823@stanford.edu
How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?	Facebook posts, fliers, email blasts, word of mouth -- we have not registered with them (just had not heard of it) but definitely would be interested in doing so.
If you are an umbrella group, please list the groups for which you are applying for Annual grants, their ASSU account numbers, and contact information for their financial officers.	N/A
Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:	We engage, educate, and empower Stanford students interested in politics through community and professional development. While primarily focused on undergraduate women, we are open to all students and members of the larger Stanford community.
Are you also applying for Graduate Annual Grants?	No.
If you applied for Annual Grants last year, is there an increase in the amount you're seeking this year? If so, why?	Yes, we are seeking a significant increase, but this is the last year we will be requesting an increase over 5%. The reason is that we have only been to recruit three classes at full capacity, since our three founders are seniors. They are our only graduating seniors,

Question	Answer
	<p>and we expect to recruit 40 new members again this fall like we did last fall, increasing our membership to ~100, where we think it will stay for the predictable future. Higher membership means an increase in current line item costs, and also the ability/necessity to develop new programs since we have more members willing and able to plan them, which is why we have added conference trips, the Women in Politics panel at the 2019 Stanford Womens Leadership conference, etc to our budget for next year. If you have any questions about the increase, please email me at kinsey18@stanford.edu or call me at 502-548-9483.</p>

History

Date	Assignment Group	Assignee	Action	Comments
23-AUG-2018 12:41 PM	In Progress	mikelee9	FO Submitted	
23-AUG-2018 12:55 PM	Funding Admin		Assigned	
23-AUG-2018 05:21 PM	Funding Committee	lfatuesi	Approved	
23-AUG-2018 05:25 PM	Legislative Body	lfatuesi	Approved	
23-AUG-2018 05:25 PM	Accountant		Assigned	
24-AUG-2018 01:14 PM	Accountant	sbenton	Approved	
24-AUG-2018 01:14 PM	Posted	assusystem	Approved	