

Funding Application: Undergraduate Senate [AGU-000197]

Student Organization
Muslim Student Union

Program Title
MSU annual grant

Start Date
16-SEP-2019

End Date
26-JUN-2020

Academic Year
2019-2020 Academic Year

Grant Type
Annual

Funding Line(s)

| Line # | Account | Line Description | Funding Manager Notes | Event Name | Event Date | Requested Amount | Recommended Amount | Approved Amount |
|--------|--|--|--------------------------|------------|------------|---------------------|-----------------------|--------------------|
| 1 | 01-6870-30-2990 (Annual Grants - Travel - VSO) | Car/Van Rental- >Zipcars used for transportation purposes | | | | \$250.00 | \$162.50 | \$162.50 |
| 2 | 01-6870-30-2910 (Annual Grants - Event Services - VSO) | Facilities Rental- >Expenses of renting spaces for the large scale events including MACA, Refugee Benefit Concert, etc. | | | | \$5,500.00 | \$3,575.00 | \$3,575.00 |
| 3 | 01-6870-30-2920 (Annual Grants - Event Food & Supplies - VSO) | plates, cups and similar supplies. Decoration expenses for some events | | | | \$300.00 | \$195.00 | \$195.00 |
| 4 | 01-6870-30-2920 (Annual Grants - Event Food & Supplies - VSO) | Food going towards the different events | | | | \$36,000.00 | \$23,400.00 | \$23,400.00 |
| 5 | 01-6870-30-2900 (Annual Grants - Honoraria - VSO) | Honorarium Expenses going towards speakers and performers at Events (performing student groups in the refugee benefit concert, speaker at the MACA event, photographers at big events) | | | | \$6,000.00 | \$3,900.00 | \$3,900.00 |

Requested Recommended

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|--------|---------|------------------|-----------------------|------------|------------|------------------|--------------------|-----------------|-------------|
| | | | | | | | Totals | \$48,050.00 | \$31,232.50 |
| | | | | | | | Final Allocation | | \$31,232.50 |

Questions

| Question | Answer |
|--|---|
| What is the average attendance at your events? | Average ranges between 30 to 650 people depending on the size of the event |
| Why are you requesting Annual Grants? | We have been operating on special fees for the past 5 years or more. We plan large-scale events and our expenses are predicted and itemized |
| What are the three largest line item requests in your budget and why? | Event Food mainly because of the Ramadan iftars we provide for the community (this year I increased the amount compared to last year's because next year, the full month of Ramadan will be during the academic year and we will need to accommodate for the more days of Iftar (dinner to break fast) due to that, where the iftar costs around \$800 for one night), facilities rental since we host large events that require very specific location types. honorarium because we invite multiple speakers |
| What events/programs does your group hold throughout the year for the Stanford community? | Multiple religious and social events open to the public and for everyone in the student body. Beginning of the year welcome banquet End of the year graduation banquet MACA awards Ramadan Iftar Eid celebrations Refugee benefit concert Weekly Jumuah Prayers weekly Dua Kumayl Golden gate fajr prayer Speed friending Qiyam (night prayer) Study nights Weekly Halaqah (discussion circle) Social night out |
| Have you applied for Annual Grants in the past 3 years? If so, please detail the outcome of each attempt. | Yes. Successfully placed on the ballot for the past three years. |
| Please provide four contacts for your group (two must be graduates if also applying for Graduate Annual grants). These individuals should be prepared to be called by the Undergraduate Senate or the GSC during the evaluation of the group. Please list their name, title in organization, school/degree program, e-mail, and phone. | Wael Abid (waelabid@stanford.edu) FO Mustafa Fattah (mfattah@stanford.edu) Co-President Mamdouh Hassan Nasr (mamdouh@stanford.edu) Co President Mahmoud Sawaby (msawaby@stanford.edu) Spiritual Director |
| How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford? | Facebook, mailing list, word of mouth |
| If you are an umbrella group, please list the groups for which you are applying for Annual grants, their ASSU account | We are not an umbrella group. |

| Question | Answer |
|--|---|
| numbers, and contact information for their financial officers. | |
| Please define the services provided by your group with the Special Fee, as per the ASSU Constitution: | Social event and community service |
| Are you also applying for Graduate Annual Grants? | No |
| If you applied for Annual Grants last year, is there an increase in the amount you're seeking this year? If so, why? | Yes, this year I increased the amount compared to last year's because next year, the full month of Ramadan will be during the academic year and we will need to accommodate for the more days of Iftar (dinner to break fast) (last year we had to use the 2800 account to cover some days). But I decreased the amount from honoraria. |

History

| Date | Assignment Group | Assignee | Action | Comments |
|----------------------|-------------------|----------|--------------|---|
| 25-JAN-2019 04:01 PM | In Progress | waelabid | FO Submitted | |
| 25-JAN-2019 04:44 PM | Funding Admin | | Assigned | |
| 04-FEB-2019 01:46 PM | Funding Committee | grosen18 | Approved | Your app was fully approved as a joint application between the undergrad and graduate populations. The listed amounts here cover the portion to be assumed by the undergraduate population. Make sure to submit a separate application to the GSC (identical to the full one you submitted originally) so they can input the amount to be assumed by the graduate population. |
| 04-FEB-2019 01:51 PM | Legislative Body | motown95 | Approved | |
| 20-FEB-2019 12:58 PM | Accountant | | | |