<table>
<thead>
<tr>
<th>Application Summary</th>
<th>Budgeted</th>
<th>Requested</th>
<th>Recommended</th>
<th>Approved</th>
<th>Petitioned</th>
<th>Elected</th>
</tr>
</thead>
<tbody>
<tr>
<td>APPLICATION TOTALS</td>
<td>$(17,638.37)</td>
<td>$17,236.90</td>
<td>$17,221.90</td>
<td>$17,221.90</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduate Special Fees</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6510 - Regular Meeting Food</td>
<td>$(315.00)</td>
<td>$315.00</td>
<td>$300.00</td>
<td>$300.00</td>
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<tr>
<td>6560 - Event Food</td>
<td>$(362.00)</td>
<td>$362.00</td>
<td>$362.00</td>
<td>$362.00</td>
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<tr>
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</tr>
<tr>
<td>7150 - Office Supplies</td>
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<td>$400.00</td>
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<tr>
<td>7200 - General Marketing Expenses</td>
<td>$(150.00)</td>
<td>$150.00</td>
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<td>$150.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7220 - Marketing Copies / Print Expenses</td>
<td>$(1,020.00)</td>
<td>$1,020.00</td>
<td>$1,020.00</td>
<td>$1,020.00</td>
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<td></td>
</tr>
<tr>
<td>7410 - Equipment Purchase (Non-Cap)</td>
<td>$(659.90)</td>
<td>$659.90</td>
<td>$659.90</td>
<td>$659.90</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7460 - Costumes / Uniforms</td>
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<td>$1,200.00</td>
<td>$1,200.00</td>
<td>$1,200.00</td>
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<tr>
<td>7510 - Facilities Rental</td>
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<td>$1,000.00</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
<td></td>
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</tr>
<tr>
<td>7710 - Travel Fares</td>
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<td>$6,400.00</td>
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<tr>
<td>7720 - Gas</td>
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<tr>
<td>7730 - Car / Van Rental</td>
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<td>$2,288.00</td>
<td>$2,288.00</td>
<td>$2,288.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7810 - Royalties Expense</td>
<td>$(90.00)</td>
<td>$90.00</td>
<td>$90.00</td>
<td>$90.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>[All Expense Total]</td>
<td>$(17,638.37)</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.
For 16-17, we applied for $17,550 and received $16,700. For 15-16, we applied for $18,600 and were approved for $7,650.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?
There is an increase from $16,700 to $17,236. This is an increase of 3%. This change is because our expenses in the categories where we were awarded funding last year were higher than the amount of money we had through from Special Fees to pay for.

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:
We have requested funding from the undergraduate council, as our group is (except for one member) entirely composed of undergraduates. We put on performances that are open to all student groups, including undergraduates and graduate students.

What are the three largest line item requests in your budget and why?
The flights, gas, and car rentals for our Spring Tour. Our members put in hundreds of hours of work into our music each year. Throughout the year we perform for faculty, for parents, for alumni, for students, for our own free shows, and for people in the surrounding area (at an assisted living community, for example). While this brings us all a tremendous amount of joy, spreading the love of a capella music, we try to spread the love for a capella, Stanford, and our group by performing in places that aren't as familiar with Stanford and what its students do. The tour, a tradition of Fleet Street for more than 25 years, and for a capella groups from Stanford and the whole nation, is not only a celebration of our efforts, but also an exercise in spreading music, creative energy, original songs, and our unique style to a much larger than we ever could be staying only on campus.

What is the average attendance at your events?
We perform from an average of 250 people at our on campus performances. This number tends to be limited by the space (Toyon is our standard performance venue).

Why are you requesting Special Fees?
Our group has pretty high expenses, for traveling to performances, for renting spaces, putting on shows all year, getting uniforms, etc. Without Special Fees we would be unable to operate in anything close to the capacity which we've been operating in for the last 35 years.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?
We publicize our events over Facebook, and with 1000 posters that we post all across campus in the 2 weeks leading up to a show. We have submitted an account request to be able to post on Events at Stanford’s calendar, and will be posting all appropriate performance there as well.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.
N/A

Please list all: 1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special
We have a total of $21,519.29 in assets. This includes $10,843 in reserves and $2,738.41 in our 2800 account. We have no other non-ASSU bank accounts. This year we had no other funding, but we intend to apply for The Stanford Fund (TSF).

What events/programs does your group hold throughout the year for the Stanford Community?
We perform for alumni events during the reunion weekend, for the parents club, put on free concerts for students at least twice per year (Autumn and Spring Quarters), and sing every Friday at the Claw Fountain at 4:30 for 15-20 minutes to share a capella music with visitors to Stanford, students, and anyone passing by.
## Budget Detail

### Non Event-Specific

<table>
<thead>
<tr>
<th>Category</th>
<th>Budgeted</th>
<th>Requested</th>
<th>Recommended</th>
<th>Approved</th>
<th>Petitioned</th>
<th>Elected</th>
</tr>
</thead>
<tbody>
<tr>
<td>6510 Regular Meeting Food</td>
<td>$(315.00)</td>
<td>$315.00</td>
<td>$300.00</td>
<td>$300.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7140 Copies</td>
<td>$(512.00)</td>
<td>$512.00</td>
<td>$512.00</td>
<td>$512.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7150 Office Supplies</td>
<td>$(140.40)</td>
<td>$140.00</td>
<td>$140.00</td>
<td>$140.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7410 Equipment Purchase</td>
<td>$(659.90)</td>
<td>$659.90</td>
<td>$659.90</td>
<td>$659.90</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7460 Costumes / Uniforms</td>
<td>$(1,200.00)</td>
<td>$1,200.00</td>
<td>$1,200.00</td>
<td>$1,200.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7810 Royalties Expense</td>
<td>$(90.00)</td>
<td>$90.00</td>
<td>$90.00</td>
<td>$90.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7200 Co-Sponsorship Expenses</td>
<td>$(400.00)</td>
<td>$400.00</td>
<td>$400.00</td>
<td>$400.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8720 Auditions</td>
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<td>$872.00</td>
<td>$872.00</td>
<td>$872.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6550 Event Food</td>
<td>$(362.00)</td>
<td>$362.00</td>
<td>$362.00</td>
<td>$362.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7150 Office Supplies</td>
<td>$(120.00)</td>
<td>$120.00</td>
<td>$120.00</td>
<td>$120.00</td>
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<td></td>
</tr>
</tbody>
</table>

### Event-Specific

#### O-Show 2017
Big acapella show that is put on in MemAud for the newly-arrived freshmen. One group hosts the performance (pays for the full rental cost, MC's, etc.), and the other groups splits the cost evenly.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Url:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Auditions 2017
Auditions at the beginning of the year, open to any interested students. Takes place over several days to accomodate 40+ students.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Url:</td>
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</tbody>
</table>

#### Event Food
Snacks for approximately 80 people over three days of auditions, then $200 for a BBQ social for 40 people.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
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</thead>
<tbody>
<tr>
<td>Url:</td>
<td></td>
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</tbody>
</table>

#### Office Supplies
Office and craft supplies to decorate the space, print applications for the auditioning students, give welcome folders, callback information, stationary for customized notes, callback music, etc. Total was $118.11 last year.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
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</thead>
<tbody>
<tr>
<td>Url:</td>
<td></td>
<td></td>
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</tbody>
</table>
### Auditions 2017

Auditions at the beginning of the year, open to any interested students. Takes place over several days to accommodate 40+ students. Call-backs then accommodate 20+ students.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
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<tbody>
<tr>
<td></td>
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</tbody>
</table>

### Winter Tour 2017

This is a long-weekend trip to Los Angeles that the group takes in early January each year. We sing at UCLA and other venues in the area.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
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</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

### Winter Show 2017

Our first big show of the year. This performance is free for all students.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

### Spring Tour 2018

This is our annual 'tour' that takes us somewhere in the country during spring break. We perform at high schools, universities, community centers, and more. This year we're touring the Northeast US, but next year we're planning on touring around the Pacific Northwest.

### Office Supplies

Office and craft supplies to set up the space for our show. This involves gaffers tape to tape down our audio and lighting cables, balloons for decoration, masking tape to put up posters to decorate the reception area and walls, streamers, etc.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
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</thead>
<tbody>
<tr>
<td></td>
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</table>

### Gas

### A Capella Extravaganza 2018

This is a big performance each year in the heart of Nappa Valley that brings together collegiate and high school a capella groups in a performance for 1200+ people.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
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</thead>
<tbody>
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<td></td>
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</tbody>
</table>

### Nappa Fundraiser

A fundraiser in Nappa that we have been participating in for a couple of years now. We perform to help raise funds for another cause, so aren't raising funds for ourselves.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

### Marketing Copies / Print Expenses

1000 posters to advertise our free show. To be posted across campus. $0.28 per copy plus $60 for tax and shipping combined.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### General Marketing Expenses

Advertisements on Facebook. 10 units at $5 per unit.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

### Gas

720mi round trip (Stanford to Los Angeles) for each of 4 cars. This cost roughly $200 in gas for each of the 4 cars this year.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Gas

172mi round trip for 4 cars. Roughly $45/car for this year's trip.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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### Gas

172mi round trip for 4 cars. Roughly $45/car for this year's trip.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
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<tbody>
<tr>
<td></td>
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### Gas

172mi round trip for 4 cars. Roughly $45/car for this year's trip.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Contact:</th>
<th>Attendance</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Gas
### Spring Tour 2018

This is our annual 'tour' that takes us somewhere in the country during spring break. We perform at high schools, universities, community centers, and more. This year we're touring the Northeast US, but next year we're planning on touring around the Pacific Northwest.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Url:</th>
</tr>
</thead>
<tbody>
<tr>
<td>7710</td>
<td></td>
</tr>
<tr>
<td>Travel Fares (Undergraduate Special Fees/Annual)</td>
<td></td>
</tr>
<tr>
<td>Flights for the 16 members of our group to fly to and from Seattle. We will perform at events every day while on tour (7). The cheapest flights are $400 roundtrip/person (comparing Jetblue, Southwest, American, and other airlines).</td>
<td></td>
</tr>
<tr>
<td>Budgeted: $6,400.00</td>
<td>Requested: $6,400.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7720</th>
<th>Gas (Undergraduate Special Fees/Annual)</th>
</tr>
</thead>
<tbody>
<tr>
<td>We generally put about 1200 miles on each of 4 cars over the course of the week. For each car we expect to spend $320 on gas.</td>
<td></td>
</tr>
<tr>
<td>$1,280.00</td>
<td>$1,280.00</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>7730</th>
<th>Car / Van Rental (Undergraduate Special Fees/Annual)</th>
</tr>
</thead>
<tbody>
<tr>
<td>When on tour we have no alternate means of transporting all of our singers, luggage, and equipment. Estimates from Alamo (has vehicles with enough space that are also rentable to people 21+) come in at $572.00 per car.</td>
<td></td>
</tr>
<tr>
<td>$2,288.00</td>
<td>$2,288.00</td>
</tr>
</tbody>
</table>

### Spring Show 2018

This is the biggest, most polished show we put on for the whole year. It's the culmination of all of our efforts, and is free for students.

<table>
<thead>
<tr>
<th>Location:</th>
<th>Url:</th>
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<tbody>
<tr>
<td>7150</td>
<td></td>
</tr>
<tr>
<td>Office Supplies (Undergraduate Special Fees/Annual)</td>
<td></td>
</tr>
<tr>
<td>Office and craft supplies to set up the space for our show. This involves gaffers tape to tape down our audio and lighting cables, ballons for decoration, masking tape to put up posters to decorate the reception area and walls, streamers, etc.</td>
<td></td>
</tr>
<tr>
<td>Budgeted: $70.00</td>
<td>Requested: $70.00</td>
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<table>
<thead>
<tr>
<th>7200</th>
<th>General Marketing Expenses (Undergraduate Special Fees/Annual)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advertisements on Facebook. 10 units at $5 per unit.</td>
<td></td>
</tr>
<tr>
<td>Budgeted: $50.00</td>
<td>Requested: $50.00</td>
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</table>

<table>
<thead>
<tr>
<th>7220</th>
<th>Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000 posters to advertise our show. To be posted across campus. $0.28 per copy plus $60 for tax and shipping combined</td>
<td></td>
</tr>
<tr>
<td>($340.00)</td>
<td>$340.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7510</th>
<th>Facilities Rental (Undergraduate Special Fees/Annual)</th>
</tr>
</thead>
<tbody>
<tr>
<td>For our Spring Show we want to rent Pigott Theater. We have held shows in many free and paid venues across campus, (Dinkelspiel, Cubberly, Toyon, Roble Theater), but no space fits our group better than Pigott Theater. As a vocal performance group, acoustics and audience involvement is everything. Since Toyon and Oak have the performance platform at audience level, it gets very hard for people behind the first couple of rows to hear and see all that we've spent an entire year working to perfect. Because our Spring Show is the biggest event we put on each year, we want to make sure everyone present can fully appreciate our effort. Pigott is also a good size to fill. Pricing is $75/hr for four hours ($300), then $98/hr for seven hours($686), to a total of $986. This eleven hours includes our setup time for the show, the show itself, and the cleanup. For a 2.5hr show at 8pm, we'll start preparations of the space at noon, and have to pay for the space rental throughout.</td>
<td></td>
</tr>
<tr>
<td>Budgeted: $1,000.00</td>
<td>Requested: $1,000.00</td>
</tr>
</tbody>
</table>

**APPLICATION TOTALS**

$(17,237.30)  $17,236.90  $17,221.90  $17,221.90
<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Balance</th>
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<tr>
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<td>FLEET STREET STANFORD FUND</td>
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<td>2-7330-1-0-9010</td>
<td>FLEET STREET O/S PURCHASE ORDER</td>
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<td>2-7330-2-5-6310</td>
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<td>2-7330-2-5-6560</td>
<td>FLEET STREET SPEC FEE EVENT FOOD</td>
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<tr>
<td>2-7330-2-5-7020</td>
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<tr>
<td>2-7330-2-5-7080</td>
<td>FLEET STREET SPEC FEE EVENT SUPP EXP</td>
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</tr>
<tr>
<td>2-7330-2-5-7320</td>
<td>FLEET STREET SPEC FEE COMPUTER SOFTWARE</td>
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<td>2-7330-2-5-7410</td>
<td>FLEET STREET SPEC FEE EQUIP PURCH</td>
<td>$600.00</td>
</tr>
<tr>
<td>2-7330-2-5-7420</td>
<td>FLEET STREET SPEC FEE EQUIPMENT RENTAL</td>
<td>$0.00</td>
</tr>
<tr>
<td>2-7330-2-5-7460</td>
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