

Funding Application: Undergraduate Senate [AGU-000161]

Student Organization
Black Student Union

Program Title
Black Student Union

Start Date
15-SEP-2019

End Date
15-JUN-2019

Academic Year
2019-2020 Academic Year

Grant Type
Annual

Funding Line(s)

Line #	Account	Line Description	Funding Manager Notes	Event Name	Event Date	Requested Amount	Recommended Amount	Approved Amount
1	01-5298-30-2910 (Annual Grants - Event Services - VSO)	Event services allows us to purchase all services associated with our events. This funding will cover payment for labor, rental of a space, security, management staff, etc.				\$20,075.00	\$20,075.00	\$20,075.00
2	01-5298-30-2955 (Annual Grants - Equipment - VSO)	Equipment covers physical items needed to put on an event including full audio systems, technical/facilities rentals, lighting, decorations etc.				\$3,552.00	\$3,552.00	\$3,552.00
3	01-5298-30-2930 (Annual Grants - Marketing & Printing - VSO)	Marketing & Printing covers the materials needed to publicize our many campus events. This will go to printing fees, supplies to make posters, flyers, announcements, etc.				\$2,000.00	\$2,000.00	\$2,000.00
4	01-5298-30-2990 (Annual Grants - Travel - VSO)	Travel cost covers transportation of BSU members to and from our events or to pick up supplies for our events. These are Ubers, Lyfts,				\$1,122.00	\$1,122.00	\$1,122.00

Line #	Account	Line Description	Funding Manager Notes	Event Name	Event Date	Requested Amount	Recommended Amount	Approved Amount
		Car Rentals, and cover Gas Money						
5	01-5298-30-2920 (Annual Grants - Event Food & Supplies - VSO)	Food & Supplies covers all of food that we bring to official events, convocation dinners, BSU meetings, Winter parties, etc.				\$14,300.00	\$14,300.00	\$14,300.00
6	01-5298-30-2900 (Annual Grants - Honoraria - VSO)	Honoraria is used to pay for the various high profile guests at our large scale events. These range from music artists (such is the case for Black Love, DJs, photographers etc.				\$29,000.00	\$29,000.00	\$29,000.00

	Requested	Recommended
Totals	\$70,049.00	\$70,049.00
Final Allocation		\$70,049.00

Questions

Question	Answer
What is the average attendance at your events?	50-300 people
Why are you requesting Annual Grants?	We are requesting Annual Grants because our club requires a significant amount of funding to put on campus wide events for the Black and larger non Black community on campus. We need this significant amount in funding in order to make sure that we have the ability to put on these events in the most efficient way as possible.
What are the three largest line item requests in your budget and why?	The three largest line items are Event Services, Event Food & Supplies, & Honoraria. This is because these three things usually go together when the BSU puts on a large scale production such as Black Love. We need a large amount of funding in Event Services in order to pay for various staff labor and facilities rental. Event Food & Supplies covers the large amounts of food we purchase at all of our events/meetings, and Honoraria covers our performers and honorable guests out our events.
What events/programs does your group hold throughout the year for the Stanford community?	Black Love, Kwanzaa Ball, Winter Party, Black Frosh Convocation Ceremony, Family Weekend Dinner etc.
Have you applied for Annual Grants in the past 3 years? If so, please detail the outcome of each attempt.	Yes, the BSU has applied for funding each of the last three years and each time received their funding that was asked.
Please provide four contacts for your group (two must be graduates if also applying for Graduate Annual grants).	Janelle Miller, Co President, Stanford University, millerjm@stanford.edu, 618-581-

Question	Answer
These individuals should be prepared to be called by the Undergraduate Senate or the GSC during the evaluation of the group. Please list their name, title in organization, school/degree program, e-mail, and phone.	5627 Kojoh Atta, Co President, Stanford University, eatta@stanford.edu, 614-596-2865 Seneca Friend, Vice President, Stanford University, sfriend3@stanford.edu, 443-824-2069 Arielle Williams, Financial Officer, Stanford, University, ariellew@stanford.edu, 562-290-2639
How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?	Much of our publication comes from online means such as social media and Cardinal Sync, however we do spend a lot of effort in publicizing through flyers and posters around campus. We are registered with Events at Stanford.
If you are an umbrella group, please list the groups for which you are applying for Annual grants, their ASSU account numbers, and contact information for their financial officers.	We are not an Umbrella Group.
Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:	As I understand it, the Special Fee is synonymous with the term annual grant. If this is the case, than the BSU is planning organizational events for the greater Stanford community in order to foster a community for Black students/faculty and allies on campus. We provide consistent meetings, celebratory events, musical productions, etc.
Are you also applying for Graduate Annual Grants?	No
If you applied for Annual Grants last year, is there an increase in the amount you're seeking this year? If so, why?	The amount asked for has not increased from last year's request.

History

Date	Assignment Group	Assignee	Action	Comments
23-JAN-2019 01:36 AM	In Progress	ariellew	FO Submitted	
25-JAN-2019 11:52 PM	Funding Admin		Assigned	
04-FEB-2019 01:52 PM	Funding Committee	jjohn8	Approved	
04-FEB-2019 01:54 PM	Legislative Body	motown95	Approved	
20-FEB-2019 12:07 PM	Accountant			