### Application Summary

<table>
<thead>
<tr>
<th>Application Summary</th>
<th>Budgeted</th>
<th>Requested</th>
<th>Recommended</th>
<th>Approved</th>
<th>Petitioned</th>
<th>Elected</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>APPLICATION TOTALS</strong></td>
<td>$(17,984.50)</td>
<td>$9,009.50</td>
<td>$7,225.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduate Special Fees</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6320 - Technical Services</td>
<td>$(3,339.50)</td>
<td>$2,304.50</td>
<td>$520.00</td>
<td></td>
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</tr>
<tr>
<td>6510 - Regular Meeting Food</td>
<td>$(300.00)</td>
<td>$300.00</td>
<td>$300.00</td>
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<td></td>
</tr>
<tr>
<td>7140 - Copies (Not Marketing)</td>
<td>$(12,000.00)</td>
<td>$6,000.00</td>
<td>$6,000.00</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>7510 - Facilities Rental</td>
<td>$(225.00)</td>
<td>$225.00</td>
<td>$225.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7710 - Travel Fares</td>
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<td>$180.00</td>
<td>$180.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>[All Expense Total]</td>
<td>$(17,984.50)</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
QUESTIONS & ANSWERS

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.
We have not applied for special fees in the past 3 years

If you applied for Special Fees last year, is there an increase in the amount you’re seeking this year? If so, why?
We did not apply for special fees last year

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:
The service that we plan to provide with the Special Fee is to put out 4 extremely well put together issues of our magazine, to cater to all types of the Stanford population, whether they be interested heavily in politics, or not.

What are the three largest line item requests in your budget and why?
The three largest line items are printing costs for our annual issues, our email service, and the adobe creative software subscription. The printing is essential because we print our issues to the public, the email is important because we have a newsletter service (mailchimp) that streamlines the process of our advertising (including an encryption service, protonmail), and our adobe creative software subscription is essential, because without proper graphical editing software, our issue looks mediocre.

What is the average attendance at your events?
We do not host any events on campus

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?
We publicize our issues through email, facebook ads, podcasts, and word of mouth

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.
We are not an umbrella group

Please list all: 1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special
Current assets are $749, until we apply for Special Fees for next year, we are relying solely on standard and quick grants. These are not sufficient enough for our organization to last in the long run.

What events/programs does your group hold throughout the year for the Stanford Community?
We do not host any events on campus

Why are you requesting Special Fees?
We are requesting special fees because our printing cost is our most important aspect, and this nearly exhausts the $6000 budget without special fees, and we have additional expenses that include advertising, travel, food, etc.
## BUDGET DETAIL

<table>
<thead>
<tr>
<th>Non Event-Specific</th>
<th>Budgeted</th>
<th>Requested</th>
<th>Recommended</th>
<th>Approved</th>
<th>Petitioned</th>
<th>Elected</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSU Special Fees</strong></td>
<td>($9,009.50)</td>
<td>($9,009.50)</td>
<td>($7,225.00)</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

### 6320
- **Technical Services (Undergraduate Special Fees/Annual)**
- **Budgeted** $156.00
- **Requested** $156.00
- **Recommended** $0.00
- **Approved**
- **Petitioned**
- **Elected**

**For Bluehost website management costs**
12.99/month, 12 months a year, and 156 for the year.

### 6320
- **Budgeted** $-180.00
- **Requested** $180.00
- **Recommended** $180.00
- **Approved**
- **Petitioned**
- **Elected**

**For SoundCloud subscription**
It is $15 per month, and 12 months of the year, totaling 180 dollars.

### 6320
- **Budgeted** $-748.50
- **Requested** $748.50
- **Recommended** $0.00
- **Approved**
- **Petitioned**
- **Elected**

**For our email subscription through mailchimp and protonmail encryption**
It is $76.50/month for mailchimp, and 5/month, totaling 748.50

### 6320
- **Budgeted** $-500.00
- **Requested** $500.00
- **Recommended** $160.00
- **Approved**
- **Petitioned**
- **Elected**

**For printing articles**
We print 10 articles a quarter, it is about $10/article, totaling $300 for the year, and we pay $50 per issue of the magazine, and we print 4 issues, so that is $200. Total comes to 500

### 6320
- **Budgeted** $-720.00
- **Requested** $720.00
- **Recommended** $180.00
- **Approved**
- **Petitioned**
- **Elected**

**Adobe Creative Cloud Software costs 180/year for a person, multiplied by 4 designers, this amounts to 720**

### 6510
- **Budgeted** $-300.00
- **Requested** $300.00
- **Recommended** $300.00
- **Approved**
- **Petitioned**
- **Elected**

**For regular meeting food**
We have about 10 meetings a quarter, $10 for food at each, and over three quarters that amounts to $300

### 7140
- **Budgeted** $-6,000.00
- **Requested** $6,000.00
- **Recommended** $6,000.00
- **Approved**
- **Petitioned**
- **Elected**

**For copies not marketing (undergraduate special fees/annual)**
We print 4 issues a year, each issue is approximately 1500 in printing = 6000

### 7510
- **Budgeted** $225.00
- **Requested** $225.00
- **Recommended** $225.00
- **Approved**
- **Petitioned**
- **Elected**

**For facilities rental (undergraduate special fees/annual)**
75/quarter to rent out Hillel

### 7710
- **Budgeted** $180.00
- **Requested** $180.00
- **Recommended** $180.00
- **Approved**
- **Petitioned**
- **Elected**

**For travel fares (undergraduate special fees/annual)**
We have 3 off campus interviews a quarter, and each one is approximately $20, over the course of the year this is 180

### APPLICATION TOTALS
- **Budgeted** $9,009.50
- **Requested** $9,009.50
- **Recommended** $7,225.00
- **Approved**
- **Petitioned**
- **Elected**
<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Balance</th>
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<tbody>
<tr>
<td>2-7680-1-0-2800</td>
<td>STANFORD POLITICAL JOURNAL</td>
<td>$126.00</td>
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<tr>
<td>2-7680-4-5-6560</td>
<td>SPJ PROG BD EVENT FOOD</td>
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<tr>
<td>2-7680-4-5-7140</td>
<td>SPJ PROG BD COPIES</td>
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<tr>
<td>2-7680-4-5-7200</td>
<td>SPJ PROG BD MARKETING</td>
<td>$40.00</td>
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<tr>
<td>2-7680-4-5-7710</td>
<td>SPJ PROG BD TRAVEL</td>
<td>$180.00</td>
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