

Status: **Recommended with Modifications**

Financial Officer: Cheyenne Poston

APPLICATION SUMMARY

Application Summary	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
APPLICATION TOTALS	\$(75,200.00)	\$74,900.00	\$56,850.00	\$56,850.00		
Undergraduate Special Fees		\$74,900.00	\$56,850.00	\$56,850.00		
5760 - Event Services	\$(2,700.00)	\$2,700.00	\$2,000.00	\$2,000.00		
6110 - Officer Salary	\$(8,400.00)	\$8,400.00	\$0.00	\$0.00		
6310 - Honoraria Fees	\$(31,300.00)	\$31,000.00	\$25,000.00	\$25,000.00		
6510 - Regular Meeting Food	\$(1,000.00)	\$1,000.00	\$250.00	\$250.00		
6560 - Event Food	\$(4,100.00)	\$4,100.00	\$3,600.00	\$3,600.00		
7020 - Co-Sponsorship Expenses	\$(3,000.00)	\$3,000.00	\$3,000.00	\$3,000.00		
7150 - Office Supplies	\$(1,500.00)	\$1,500.00	\$650.00	\$650.00		
7200 - General Marketing Expenses	\$(4,400.00)	\$4,400.00	\$4,200.00	\$4,200.00		
7410 - Equipment Purchase (Non-Cap)	\$(18,000.00)	\$18,000.00	\$18,000.00	\$18,000.00		
7420 - Equipment Rental	\$(600.00)	\$600.00	\$100.00	\$100.00		
7730 - Car / Van Rental	\$(200.00)	\$200.00	\$50.00	\$50.00		
[All Expense Total]	\$(75,200.00)					

QUESTIONS & ANSWERS

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

Yes, our group along with The Bridge (also a student wellness group) is one of the longest tenured and routinely the highest percentage voted yes groups. We have received the Special Fees we have requested in the past 3 years.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

Yes. We are increasing our budgets, largely in the domains of co-sponsorship, event food, and equipment purchases due to rising costs and the desire to sponsor more groups who are in line with our mission.

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

Our group provides services in four sectors. 1) We have a physical center where we provide free/discounted sexual health items such as barrier contraception, lubricant, and sex toys. 2) We provide outreach and education through residence, community center, and tabling outreach. 3) We provide peer-to-peer counseling on sexuality and well-being. And 4) We have a library of books for students to check out and learn more about sexuality.

What are the three largest line item requests in your budget and why?

Our three largest line item requests are Honoraria Fees, Equipment Purchases, and Officer Salaries. Our Honoraria Fee budget is such because every year we want to ensure that we have the ability to bring the brightest, most sought after speakers to campus in order to provide quality sexuality education to those in attendance of our events. Furthermore, because we provide free and subsidized sexual health items to students, our Equipment Purchases budget is also high. Lastly, we have five officer positions that devote their heart, soul, time, and energy into managing this critical operation. Three co-directors, one managing counselors, one managing budget, and one managing special projects such as Sex Week, and two TAs that each (almost entirely by themselves) EDUC 193S, our comprehensive sexuality education and peer counseling course.

What is the average attendance at your events?

Our flagship week of events is Sex Week, where our keynote talk draws up to 200 people. Other events we put on during this week and throughout the year average 10 to 50 students.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

We have registered many events at Stanford before. We are active in mailing lists, and publicize through flyers and Facebook events. In addition, our roster of counselors are involved with many different corners of campus and have a great reach to publicize our events, as sexuality is something that is intersectional and multi-faceted.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.

N/A

Please list all: 1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

1) Total Assets (including reserves): \$112,162.68 2) Reserves \$57,043.52. 3) N/A. 4) N/A

What events/programs does your group hold throughout the year for the Stanford Community?

Our group does outreaches across campus in residences and community centers, and tables at other events in order to spread sex positivity and increase sexuality education. We also host Sex Week during Spring Quarter, a week of sexuality related events that have keynote speakers, workshops lead by industry professionals, and student panels. This year, we are also implementing a series of workshops around sexual violence prevention and first response, open to all students.

Why are you requesting Special Fees?

We are requesting Special Fees to continue one of Stanford's longest tenured and most popular student health organizations on campus. We are vital to providing affordable sexual health options to students, outreach and education, and peer to peer counseling.

BUDGET DETAIL

		Budgeted	Requested	Recommen	Approved	Petitioned	Elected
Non Event-Specific		\$(74,900.00)	\$74,900.00	\$56,850.00	\$56,850.00		
		Budgeted	Requested	Recommen	Approved	Petitioned	Elected
5760	<i>This is the amount in our current 2016-2017 budget. We will use this money to fund the event services we will need to put on our Sex Week events.</i>	\$(2,700.00)	\$2,700.00	\$2,000.00	\$2,000.00		
Event Services (Undergraduate Special Fees/Annual)							
6110	<i>We will have 3 members on our steering committee (General Manager, Financial Manager/FO, and Projects Manager) as well as 2 teaching assistants who co-teach EDUC193S: Peer Counseling on Comprehensive Sexual Health. Each member of steering committee will receive a stipend of \$600 / quarter and each TA will receive \$500 / quarter.</i>	\$(8,400.00)	\$8,400.00	\$0.00	\$0.00		
Officer Salary (Undergraduate Special Fees/Annual)							
6310	<i>This is the amount in our current 2016-17 budget. Every spring, we put on Sex Week which is a week of sexual health programming. We bring at least 1 big-name speaker as well as several other speakers who put on workshops that are open to the Stanford community. This year (2016-17), we have 5 speakers coming.</i>	\$(31,000.00)	\$31,000.00	\$25,000.00	\$25,000.00		
Honoraria Fees (Undergraduate Special Fees/Annual)							
6510	<i>This is the current amount in our 2016-2017 budget. We have weekly meetings and we bring food to alternate meetings. We have at least 2 meetings a quarter in which all counselors are required to attend, bringing meeting attendance to around 30 or so, and we provide food for those meetings. Other meetings have about 10 people present.</i>	\$(1,000.00)	\$1,000.00	\$250.00	\$250.00		
Regular Meeting Food (Undergraduate Special Fees/Annual)							
6560	<i>We have quarterly workshops that focus on continuing education (i.e. past EDUC193S). We also host several food-centered events during Sex Week.</i>	\$(4,100.00)	\$4,100.00	\$3,600.00	\$3,600.00		
Event Food (Undergraduate Special Fees/Annual)							
7020	<i>We are committed to supporting other groups on campus whose missions are in line with ours and we use this money towards this end. Events we co-sponsored include Black Love, PWRBTM at Kairos (a genderqueer punk duo), and conferences attended by the Black Feminist Collective.</i>	\$(3,000.00)	\$3,000.00	\$3,000.00	\$3,000.00		
Co-Sponsorship Expenses (Undergraduate Special Fees/Annual)							
7150	<i>This is the amount in our current 2016-17 budget and it is proving to be just enough for our office expenses. We have our own office in Vaden which needs to be restocked with paper, printer ink, pens and markers and stationery.</i>	\$(1,500.00)	\$1,500.00	\$650.00	\$650.00		
Office Supplies (Undergraduate Special Fees/Annual)							
7200	<i>We use this money towards flyers, shirts, hats and banners which promote our center. We have also included in this amount \$800 per quarter for SSE flyer distribution services.</i>	\$(4,400.00)	\$4,400.00	\$4,200.00	\$4,200.00		
General Marketing Expenses (Undergraduate Special Fees/Annual)							
7410	<i>This is the money we use to stock our center with condoms, and other safer sex devices, pregnancy tests, lube, and sex toys. We heavily subsidize our products to make them as affordable as possible for the students, who also receive a \$3.00 credit every quarter to spend at the center (\$9.00 / year, does not roll over from quarter to quarter).</i>	\$(18,000.00)	\$18,000.00	\$18,000.00	\$18,000.00		
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)							
7420	<i>This is the amount in our current 2016-2017 budget. This is the money we will use to rent speakers, tables and other event equipment for our sex week events.</i>	\$(600.00)	\$600.00	\$100.00	\$100.00		
Equipment Rental (Undergraduate Special Fees/Annual)							
7730	<i>To use to rent zip cars for event purposes: to purchase food, move equipment, etc.</i>	\$(200.00)	\$200.00	\$50.00	\$50.00		
Car / Van Rental (Undergraduate Special Fees/Annual)							
APPLICATION TOTALS		\$(74,900.00)	\$74,900.00	\$56,850.00	\$56,850.00		

ACCOUNT BALANCES

Account		Balance
2-5590-1-0-2800	SHPRC-CONTRACEPTIVE INFO	\$1,368.28
2-5590-2-5-2820	SHPRC CREDIT CARD LIMIT - RESERVE FUNDS	\$5,000.00
2-5590-2-5-5760	SHPRC SPEC FEE	\$1,985.00
2-5590-2-5-6110	SHPRC SPEC FEE OFFICER SALARY	\$0.00
2-5590-2-5-6310	SHPRC SPEC FEE HONORARIA FEES	\$25,000.00
2-5590-2-5-6510	SHPRC SPEC FEE MEETING FOOD	\$4.16
2-5590-2-5-6560	SHPRC SPEC FEE EVENT FOOD	\$3,009.39
2-5590-2-5-7020	SHPRC SPEC FEE COSPONSORSHIP EXP	\$2,750.00
2-5590-2-5-7150	SHPRC SPEC FEE OFFICE SUPPLIES	\$428.90
2-5590-2-5-7200	SHPRC SPEC FEE GEN MKTG EXP	\$4,073.40
2-5590-2-5-7410	SHPRC SPEC FEE EQUIP (NON-CAP)	\$9,663.48
2-5590-2-5-7420	SHPRC SPEC FEE EQUIP RENTAL	\$100.00
2-5590-2-5-7730	SHPRC SPEC FEE CAR RENTAL	\$50.00
2-5590-9-0-2820	SHPRC RESERVE	\$51,743.52